

**Wilton PTA Council  
Bylaws – 5/04/2006**

**Amended**

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1 **ARTICLE I: NAME**

2  
3 The name of this organization is the Wilton Council of the Parents and Teachers Association  
4 (Wilton PTA Council), Connecticut. It is a council PTA/PTSA organized under the authority of  
5 Connecticut Congress of Parents and Teachers, a branch of the National Congress of Parents  
6 and Teachers (the National PTA).  
7

8  
9 **# ARTICLE II: PURPOSES<sup>1</sup>**

10  
11 **Section 1.** The Objects of the Wilton PTA Council, in common with those of the National PTA  
12 and the CT PTA, are:

- 13  
14 a. To promote the welfare of children and youth in home, school, community, and place of  
15 worship  
16  
17 b. To raise the standards of home life  
18  
19 c. To secure adequate laws for the care and protection of children and youth  
20  
21 d. To bring into closer relation the home and the school, that parents and teachers may  
22 cooperate intelligently in the education of children and youth  
23  
24 e. To develop between educators and the general public such united efforts as will secure  
25 for all children and youth the highest advantages in physical, mental, social, and spiritual  
26 education  
27

28 **Section 2.** The Objects of the National PTA, the CT PTA, and the Wilton PTA Council are  
29 promoted through an educational program directed toward parents, teachers, and the general  
30 public; are developed through conferences, committees, projects, and programs; and are  
31 governed and qualified by the basic policies set forth in Article III.  
32

33 **Section 3.** The organization is organized exclusively for the charitable, scientific, literary, or  
34 educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code or  
35 corresponding section of any future federal tax code (hereinafter "Internal Revenue Code").  
36  
37

38 **# ARTICLE III: BASIC POLICIES**

39  
40 The following are basic policies of the Wilton PTA Council, in common with those of the  
41 National PTA and the CT PTA:

- 42  
43 a. The organization shall be noncommercial, nonsectarian, and nonpartisan.  
44

<sup>1</sup> In 1977 the title of Article II was changed to conform with the District of Columbia corporation laws that govern the National PTA. This change was recommended by an attorney and approved by convention delegates. The remainder of the article retains the word "Objects" for its historical significance.

# Key to double stars: Each PTA shall include in its bylaws provisions corresponding to the provisions of those National PTA Bylaws marked with a double star. See Articles V, Sections 3, 4, and 5 and VI, Sections 9 and 10 of the National PTA Bylaws. Limited exceptions may apply for a PTA that before June 1988 was recognized by the Internal Revenue Service to be tax-exempt under Section 501(c)(4) and any organization subsequently formed thereunder. Questions concerning the application of bylaw provisions marked with double star to PTAs should be referred to the National PTA committee on Bylaws for guidance.

- 45 b. The organization or members in their official capacities shall not endorse a commercial  
46 entity or engage in activities not related to promoting the Objects of the organization.  
47
- 48 c. The organization or members in their official capacities shall not, directly or indirectly,  
49 participate or intervene (in any way, including the publishing or distributing of  
50 statements) in any political campaign on behalf of, or in opposition to, any candidate for  
51 public office; or devote more than an insubstantial part of its activities to attempting to  
52 influence legislation by propaganda or otherwise.  
53
- 54 d. The organization shall work with the schools to provide quality education for all children  
55 and youth and shall seek to participate in the decision-making process establishing  
56 school policy, recognizing that the legal responsibility to make decisions has been  
57 delegated by the people to boards of education, state education authorities, and local  
58 education authorities.  
59
- 60 e. The organization shall not enter into membership with other organizations except such  
61 international or national organizations as may be approved by the National PTA Board  
62 of Directors. The CT PTA or any of its divisions may cooperate with other organizations  
63 and agencies concerned with child welfare, but PTA/PTSA representatives shall make  
64 no commitments that bind the group they represent.  
65
- 66 f. No part of the net earnings of the organization shall inure to the benefit of, or be  
67 distributable to its members, directors, trustees, officers, or other private individuals  
68 except that the organization shall be authorized and empowered to pay reasonable  
69 compensation for services rendered and to make payments and distributions in  
70 furtherance of the purposes set forth in Article II hereof.  
71
- 72 g. Notwithstanding any other provision of these articles, the organization shall not carry on  
73 any other activities not permitted to be carried on (i) by an organization exempt from  
74 federal income tax under Section 501(c)(3) of the Internal Revenue Code or (ii) by an  
75 organization, contributions to which are deductible under Section 170(c)(2) of the  
76 Internal Revenue Code.  
77
- 78 h. Upon the dissolution of the organization, after paying or adequately providing for the  
79 debts and obligations of the organization, the remaining assets shall be distributed to  
80 one or more nonprofit funds, foundations, or organizations that have established their  
81 tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.  
82  
83

#### 84 **ARTICLE IV: RELATIONSHIP WITH NATIONAL PTA AND CT PTA**

85

86 **#Section 1.** This council PTA shall be organized and chartered under the authority of the CT  
87 PTA in the area in which this council PTA functions, in conformity with such rules and  
88 regulations, not in conflict with the National PTA Bylaws, as the CT PTA may in its bylaws  
89 prescribe. The CT PTA shall issue to this council PTA an appropriate charter evidencing the  
90 due organization and good standing of this council PTA.  
91

92 A council PTA in good standing is one that:

- 93
- 94 a. Adheres to the Objects and basic policies of the PTA;
  - 95 b. has bylaws approved according to the procedures of its state; and

96 c. meets other criteria as may be prescribed by the individual state PTA.  
97

98 **#Section 2.** The articles of organization of this council PTA include (a) the bylaws of such  
99 organization and (b) the certificate of incorporation or articles of incorporation of such  
100 organization (in cases in which the organization is a corporation) or the articles of association  
101 by whatever name (in cases in which the organization exists as an unincorporated association).  
102

103 **#Section 3.** This council PTA shall adopt such bylaws for the government of the organization  
104 as may be approved by the CT PTA. Such bylaws shall not be in conflict with the National PTA  
105 Bylaws or the bylaws of CT PTA.  
106

107 **#Section 4.** This council PTA shall include in its bylaws provisions corresponding to the  
108 Connecticut PTA Bylaws as are identified herein by a # sign.  
109

110 **#Section 5.** The adoption of an amendment to any provision of the Connecticut PTA Bylaws  
111 identified by a # sign shall serve automatically and without the requirement of further action by  
112 this council PTA to amend its corresponding bylaws. This council PTA shall promptly  
113 incorporate such amendments in its bylaws.  
114

115 **#Section 6.** Bylaws of this council PTA shall include an article on amendments.  
116

117 **#Section 7.** Bylaws of this council PTA shall include a provision establishing a quorum.  
118

119 **#Section 8.** Each officer or board member of this council PTA shall be a member of a local  
120 PTA/PTSA within its area.  
121

122 **#Section 9.** The bylaws of this council PTA shall prohibit voting by proxy, (unless proxy voting  
123 is specified by applicable state law). [CT does not allow proxy]  
124

125 **#Section 10.** A PTA member shall not serve as a voting member of this council PTA's board  
126 while serving as a paid employee of or under contract to this council PTA.  
127

128 **#Section 11.** Only members of this council PTA who have paid dues for the current  
129 membership year may participate in the business of this council PTA.  
130

131 **#Section 12.** The members of the nominating committee for officers of this council PTA shall  
132 be elected by the general membership, council board, executive board, or executive committee.  
133

134 **#Section 13.** This council PTA shall keep such permanent books of account and records as  
135 shall be sufficient to establish the items of gross income, receipts, and disbursements of the  
136 organization, including, specifically, the number of its members, and the dues collected from its  
137 members. Such books of account and records shall at all reasonable times be open to  
138 inspection by an authorized representative of the CT PTA or, where directed by the committee  
139 on state and national relationships, by a duly authorized representative of the National PTA.  
140

141 **#Section 14.** The charter of this council PTA shall be subject to withdrawal and the status of  
142 such organization as a council PTA shall be subject to termination, in the manner and under the  
143 circumstances provided in the bylaws of the CT PTA.  
144

145 **#Section 15.** This council PTA is obligated, upon withdrawal of its charter by the CT PTA:

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159
- a. To yield up and surrender all of its books and records and all of its assets and property to the CT PTA or to such agency as may be designated by the CT PTA or to another council PTA organized under the authority of the CT PTA;
  - b. To cease and desist from the further use of any name that implies or connotes association with the National PTA or the CT PTA or status as a constituent organization of the National PTA; and
  - c. To carry out promptly, under the supervision and direction of the CT PTA, all proceedings necessary or desirable for the purpose of dissolving the Wilton PTA Council.

160 **ARTICLE V: PURPOSES OF THIS COUNCIL**

161  
162 **Section 1.** The purposes of this council PTA are to:

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179
- a. unify and strengthen local PTA/PTSAs comprising the council PTA;
  - b. provide for the conference and cooperation of the local PTA/PTSAs in the council PTA membership in order to create a public opinion favorable to the interests of children, to encourage programs and projects in the local PTA/PTSAs which will carry out the Mission and Objects of PTA, and to assist in the formation of new PTA/PTSAs according to the plan of the CT PTA; and,
  - c. promote the interests of the National PTA and of the CT PTA;
  - d. to strengthen communication between parents and teachers in order that the total education of the child may be furthered;
  - e. to assist the Wilton Public School System wherever feasible, with such services as will help provide an excellent educational environment.

180 **#Section 2.** This council PTA shall not legislate for local PTA/PTSAs.

181  
182  
183 **ARTICLE VI: MEMBERSHIP AND DUES**

184  
185 **Section 1.** Membership in this council PTA shall consist of local PTA/PTSAs chartered by the  
186 CT PTA as authorized by National PTA upon payment of dues as hereinafter provided.

187  
188 **#Section 2.** Membership in PTA shall be open, without discrimination, to anyone who believes  
189 in and supports the Mission and Purposes of National PTA.

190  
191 **#Section 3.** This council PTA shall conduct an annual enrollment of members but may admit  
192 local PTA/PTSAs to membership at any time.

193  
194 **#Section 4.** Each member of this council PTA shall pay such annual dues to said organization  
195 as may be prescribed by the organization.

196  
197 **#Section 5.** Unit bylaws and any amendments thereto shall be submitted in duplicate to the CT  
198 PTA Unit/Council Bylaws Review Chair for approval.  
199

200 **Section 6.** The amount of the local portion (the “local portion”) of each member’s dues shall be  
201 determined by the council.  
202

203 **Section 7.** Delegates from local PTA/PTSAs whose dues are in arrears shall not participate in  
204 the business meetings of the council.  
205

206 **Section 8.** Only members of a local PTA/PTSAs shall be eligible to participate in business  
207 meetings (unless a courtesy seat has been approved for that person) or to serve in any of its  
208 elective or appointed positions.  
209

210  
211 **ARTICLE VII: OFFICERS AND THEIR ELECTION**  
212

213 **Section 1.**<sup>2</sup> The officers of this council PTA shall be a president, three (3) vice president(s),<sup>3</sup> a  
214 secretary, a treasurer and legislative/delegate.  
215

216 **Section 2.** Officers shall be elected by ballot at the annual general membership council  
217 meeting in the month of May.  
218

219 **Section 3.** The vote shall be conducted by ballot. When there is but one candidate for an  
220 office, the ballot for that office may be dispensed with and election held by voice vote. A  
221 majority vote shall be required for election.  
222

223 **Section 4.** The following provisions shall govern the qualifications and eligibility of individuals  
224 to be officers of the Wilton PTA Council:  
225

- 226 #a. Each officer shall be a member of a local PTA/PTSA within the area of this council PTA.  
227  
228 b. Only members of a local PTA/PTSA whose state and council PTA dues are paid shall be  
229 eligible to hold office.  
230  
231 c. No officer may be eligible to serve more than two (2) consecutive terms in the same  
232 office, except at the discretion of the nominating committee.  
233  
234 d. A person who has served in an office for more than one half of a full term shall be  
235 deemed to have served a full term in such office.  
236

<sup>2</sup>According to parliamentary procedure it is customary that only one person shall be elected to serve in any one office. The state PTA may grant exceptions when bylaws provide and circumstances require it. However, if an exception is requested and granted, only one person shall be designated as the official contact person for the state and the National PTA; and only one set of materials will be sent to the person so named. If more than one person serves, due to exception by the state, they must be aware that one office provides only one vote, not multiple votes.

<sup>3</sup> Vice Presidents are traditionally designated either by number or responsibility, i.e., first vice president, second vice president, membership vice president and legislation vice president.

237 **Section 5.** Officers shall assume their official duties following the close of the meeting in May  
238 in which they are elected and shall serve for a term of one (1) year(s) or until their successors  
239 are elected, unless a separate turnover meeting has been determined.  
240

241 **Section 6.** A vacancy occurring in the office of president shall be filled for the remainder of the  
242 unexpired term by the 1st vice president. A vacancy in any office other than president shall be  
243 filled by the nominating committee.  
244

245 **Section 7.** There shall be a nominating committee composed of three (3) members who shall  
246 be elected by the voting body of this council PTA at a regular general membership meeting at  
247 least 2 or 3 months prior to the election of officers, as outlined in Article VII, Section 2.<sup>4</sup>  
248

- 249 a. The committee shall elect its' own chair.  
250  
251 b. The nominating committee shall nominate an eligible person for each office to be filled  
252 and send its report to the members of the council board and to the president of each  
253 member PTA/PTSA at least thirty (30) days before the annual election meeting, at which  
254 time additional nominations may be made from the floor.  
255  
256 c. The nominating committee shall give public notice at least fifteen (15) days before the  
257 annual election meeting, of it's nomination for officers of this council PTA and its  
258 member PTA/PTSA's, through the use of local newspapers.  
259  
260 d. Only those individuals who have met the qualifications as outlined in Article VII, Section  
261 4 and who have signified their consent to serve if elected shall be nominated for, or  
262 elected to, such office.  
263  
264

## 265 **ARTICLE VIII: DUTIES OF OFFICERS**

266  
267 **Section 1.** The president shall:

- 268 a. preside at all meetings of this council PTA;  
269 b. serve as an ex-officio member of all committees except the nominating committee;  
270 c. coordinate the work of the officers and committees of this council PTA in order that the  
271 Objects may be promoted;  
272 d. assist in extending PTA work into all parts of the council PTA area, keeping it in  
273 harmony with the state PTA plan;  
274 e. perform such other duties as may be provided for by these bylaws, prescribed by the  
275 parliamentary authority, or directed by the council board or executive committee;  
276

277 **Section 2.** The 1<sup>st</sup> vice president-Programs shall:<sup>5</sup>

- 278 a. act as aide(s) to the president;  
279 b. in their designated order, perform the duties of the president in the president's absence  
280 or inability to serve;  
281 c. be responsible for bringing to parents, speakers and programs that will address issues  
282 as they pertain to raising children;

<sup>4</sup> In a meeting to organize a new council PTA, a nominating committee shall be elected in the manner determined by the state PTA. This committee shall then retire and select a slate of nominees, secure their consent, and report to the assembly.

<sup>5</sup> There should be a corresponding section listing the duties of each vice president.

- 283 d. collaborate with other community organizations;
- 284 e. bring program/speaker recommendations to this council PTA for approval by vote;
- 285 f. Serve on the nominations committee;
- 286 g. perform such other duties as may be provided for by these bylaws, prescribed by the
- 287 parliamentary authority, or directed by the president, the council board, or the executive
- 288 committee.
- 289

290 **Section 3.** The 2nd vice president-Gifts & Grants shall:

- 291 a. act as aide(s) to the president;
- 292 b. in their designated order, perform the duties of the president in the president's absence
- 293 or inability to serve;
- 294 c. maintain contact with local PTA/PTSA's regarding underwriting;
- 295 d. accept grant requests November 1<sup>st</sup> and April 1<sup>st</sup>, as funding permits;
- 296 e. form a committee to meet with applicants, if needed, to discuss the grant requests;
- 297 f. present grant requests and consensus of committee recommendations for council PTA
- 298 review at the regular meetings in December and May;
- 299 g. notify applicants of the results of the vote via letter;
- 300 h. monitor payments of grants;
- 301 i. perform such other duties as may be provided for by these bylaws, prescribed by the
- 302 parliamentary authority, or directed by the president, the council board, or the executive
- 303 committee.
- 304

305 **Section 4.** The 3<sup>rd</sup> vice president-Education/Budget shall:

- 306 a. act as aide(s) to the president;
- 307 b. in their designated order, perform the duties of the president in the president's absence
- 308 or inability to serve;
- 309 c. form a committee, which will include the Parent-at-Large of each unit, to educate the
- 310 school community on the budget process;
- 311 d. encourage school community voter participation;
- 312 e. attend Board of Education meetings and workshops;
- 313 f. attend meetings of the Board of Finance and Board of Selectman meetings when school
- 314 budget is discussed;
- 315 g. determine methods of providing information to the school community, not limited to,
- 316 signs, newspaper advertising, mailers, presentations at unit meetings or community
- 317 venues;
- 318 h. perform such other duties as may be provided for by these bylaws, prescribed by the
- 319 parliamentary authority, or directed by the president, the council board, or the executive
- 320 committee.
- 321

322 **Section 5.** The secretary shall:

- 323 a. record the minutes of all meetings of the Wilton PTA Council;
- 324 b. be prepared to read the records of any previous meetings;
- 325 c. maintain and coordinate archiving of all council records;
- 326 d. notify council board of meeting dates and agenda;
- 327 e. maintain calendar of all PTA/PTSA events;
- 328 f. have a current copy of the bylaws;
- 329 g. maintain a membership list;
- 330 h. conduct delegated correspondence;
- 331 i. perform such other duties as may be provided for by these bylaws, prescribed by the
- 332 parliamentary authority, or directed by the president, the council board, or the executive
- 333 committee;

334 j. convene a meeting with the local PTA/PTSA secretaries, once per year.  
335

336 **Section 6.** The treasurer shall:

- 337 a. have custody of the funds of this council PTA;  
338 b. maintain a full account of the funds of this council PTA;  
339 c. make disbursements as authorized by the president, executive committee, or this  
340 council PTA in accordance with the budget adopted by this council PTA;  
341 d. sign checks or vouchers;  
342 e. cause to be kept a full and accurate account of the receipts and disbursements in the  
343 books belonging to the Wilton PTA Council;  
344 f. provide a written financial statement to the council board at each meeting;  
345 g. present an annual report of the financial condition of the organization;  
346 h. submit the books annually for an audit by an auditing committee selected by the board;  
347 i. report the findings of the annual audit to the council board;  
348 j. convene a meeting with the local PTA/PTSA treasurers, once per year.  
349 k. perform such other duties as may be provided for by these bylaws, prescribed by the  
350 parliamentary authority, or directed by the president, the council board, or the executive  
351 committee.  
352

353 **Section 7.** The legislative/delegate shall:

- 354 a. serve as an alternate representative to the Connecticut PTA Board of Directors;  
355 b. develop a contact list of interested parents, teachers and students who wish to be  
356 informed about and/or participate in legislative activity;  
357 c. survey the school community to help identify our community's priorities regarding  
358 children's education and welfare;  
359 d. urge community members to contact their representatives about specific legislation  
360 regarding education or children's welfare;  
361 e. through the Parent-at-Large of the local PTA/PTSA's, keep parents and staff informed  
362 about issues affecting our children; working to keep in touch with our elected  
363 representatives; submitting school newsletter articles; alerting our community about PTA  
364 sponsored advocacy events and discussions at district-wide, region-wide and state-wide  
365 meetings and events;  
366 f. perform such other duties as may be provided for by these bylaws, prescribed by the  
367 parliamentary authority, or directed by the president, the council board, or the executive  
368 committee.  
369  
370

371 **ARTICLE IX: COUNCIL BOARD**  
372

373 **#Section 1.** Each board member shall be a member of a local PTA/PTSA within the area of  
374 the council.  
375

376 **Section 2.** The members of the board shall be:

- 377 a. elected officers;  
378 b. presidents of local PTA/PTSA's;  
379 c. committee chairs;  
380 d. The president may appoint a parliamentarian, subject to approval of the executive  
381 committee of this council PTA.  
382

383 **Section 3.** Duties of the board shall be to:

- 384 a. carry out such business as may be referred to it by the membership of the association;

- 385 b. create special committees;
- 386 c. present a report at the regular general membership meetings of this council PTA;
- 387 d. select an auditor or an auditing committee to audit the treasurer's accounts;
- 388 e. approve and submit an annual budget to this council PTA's general membership for
- 389 adoption;
- 390 f. approve payment of routine bills within the limits of the approved budget;
- 391 g. approve plans of work of council PTA standing committees;
- 392

393 **#Section 4.** At all meetings of the board, a majority of the members of the board shall  
394 constitute a quorum for the transaction of business.

395  
396 **Section 5.** Upon the expiration of the term of office or when individuals cease to hold the  
397 position that entitles them to be a member of the board, they shall automatically cease to be a  
398 member of the board and shall be relieved of all duties and responsibilities incident to such  
399 membership. All records, books and other materials pertaining to the position shall be turned  
400 over to the president and all funds pertaining to the position shall be returned to the treasurer  
401 within fourteen days.

#### 402 403 404 **ARTICLE X: EXECUTIVE COMMITTEE**

405  
406 **Section 1.** There shall be an executive committee of the Wilton PTA Council, the members of  
407 which shall be:

- 408 a. all elected officers; and
- 409 b. presidents of local PTA/PTSAs.

410  
411 **#Section 2.** Each executive committee member shall be a member of a local PTA/PTSA within  
412 the area of the council.

413  
414 **Section 3.** Special meetings of the executive committee may be called by the president or  
415 upon written request of seven (7) members with one (1) days' notice to each member of the  
416 executive committee.

417  
418 **Section 4.** A majority of the executive committee shall constitute a quorum for the transaction  
419 of business.

420  
421 **Section 5.** Duties of the executive committee shall be to:

- 422 a. transact business referred to it by the board;
- 423
- 424 b. act in emergencies between meetings of the board;
- 425 c. make a report at each board meeting
- 426 d. propose individuals for the position of nomination chair to the council board;
- 427 e. set the agenda for the council board meetings;
- 428 f. act as a forum for discussion of issues at president's discretion.
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430 The executive committee shall take no action in conflict with any action taken by the council  
431 board.

#### 432 433 434 **ARTICLE XI: COMMITTEES AND THEIR ELECTIONS**

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**Section 1.** Only members of this council PTA or of the local PTA/PTSA's constituting this council PTA shall be eligible to serve in any elective or appointive positions.

**Section 2.** The standing committees of this council PTA may be but not limited to:

- a. Bus Safety;
- b. Community Outreach;
- c. Cultural Arts;
- d. Nominations;
- e. Photos;
- f. Reflections;
- g. Special Education;
- h. Advisory Resources (non-voting as detailed in Section 7) .

**Section 3.** The nominating committee shall nominate an eligible person for each committee chair to be filled and send its report the members of the council board for a vote.

**Section 4.** The council board may create such special committees as it may deem necessary to promote the Objects of PTA and carry on the work of this council PTA.<sup>6</sup>

**Section 5.** The term of office of a committee chair shall be one (1) year(s) or until the selection of a successor, except at the discretion of the nominating committee.

**Section 6.** The chair of each committee shall present a plan of work to the council board. No committee work shall be undertaken without the consent of the board.

**Section 7.** The Advisory Resources are non-voting members of this council PTA and consist of liaisons to school and community organizations. As example, but not limited to WYC, WEF, BOE, superintendent of schools and the immediate past council PTA president.

## ARTICLE XII: MEETINGS

**Section 1.** Regular meetings of this council PTA shall be held on 1<sup>st</sup> Thursday of each month, unless otherwise provided by this council PTA, the council board, or the executive committee. Seven (7) days' notice shall be given to the membership of any change of date.

**Section 2.** Special meetings of this council PTA may be called by the president or by a majority of council board, seven (7) days' notice given.

**Section 3.** The annual meeting shall be held in May.

**Section 4.** A quorum for the transaction of business in any meeting of this council PTA shall consist of a simple majority of delegates from a majority of the member PTAs.

**Section 5.** Meetings of this council PTA shall be open to all members of the local PTA/PTSAs holding membership in the council PTA, but the privilege of introducing motions and voting shall be limited to the voting body as outlined in Article IX.

<sup>6</sup> As a special committee is created and appointed for a specific purpose, it automatically goes out of existence when its work is done and its final report is received.

483  
484 **Section 6.** Delegates from local PTA/PTSAs whose dues to the council PTA are in arrears or  
485 whose individual dues to the local PTA/PTSA have not been paid shall not participate in the  
486 business meetings of the council PTA.

487  
488 **Section 7.** Individuals are entitled to one vote, even though they may be serving in more than  
489 one position.

490  
491  
492 **ARTICLE XIII: FISCAL YEAR**

493  
494 The fiscal year of the Wilton PTA Council shall begin on July 1st and end on the following June  
495 30<sup>th</sup>.

496  
497  
498 **#ARTICLE XIV: PARLIAMENTARY AUTHORITY**

499  
500 The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall  
501 govern the Wilton PTA Council and in all cases in which they are applicable and in which they  
502 are not in conflict with these bylaws, the National PTA Bylaws, the CT PTA bylaws, or the  
503 articles of incorporation.

504  
505  
506 **ARTICLE XV: AMENDMENTS**

507  
508 **Section 1.** These bylaws may be amended at any regular general membership meeting of the  
509 Wilton PTA Council by a two-thirds vote of those members present and voting, a quorum being  
510 present, provided that the proposed amendments have been approved by CT PTA and notice  
511 of the proposed amendments has been provided to the membership thirty days prior to the  
512 meeting.<sup>7</sup>

513  
514 **Section 2.** A committee may be appointed by a majority vote at a general membership meeting  
515 of this council PTA, or by a 2/3 vote of the council board of this council PTA, to submit a revised  
516 set of bylaws as a substitute for the existing bylaws.

517  
518 **Section 3.** Submission of amendments or revised bylaws for approval by the CT PTA shall be  
519 in accordance with the bylaws or regulations of the CT PTA.

520  
521 **#Section 4.** The adoption of an amendment to any provision of the Connecticut PTA Bylaws  
522 identified by a # sign shall serve automatically and without the requirement of further action by  
523 the Wilton PTA Council to amend their corresponding bylaws. Council PTAs shall promptly  
524 incorporate such amendments in their respective bylaws.

525  
526  
527 **ARTICLE XVI: CONNECTICUT PTA CONVENTION**

528  
529 **#Section 1.** Wilton PTA Council shall be represented at the annual meeting of the Connecticut  
530 PTA by the president, or appointed alternate, and by one delegate per 25 members as shown

<sup>7</sup> To ensure the inclusion of the required (starred) articles and sections of both the National PTA and the state PTA, council PTA bylaws and proposed amendments must be submitted to the state PTA for approval.

531 on the books of the CT PTA treasurer as of March 15 preceding the Convention. A local  
532 PTA/PTSA having less than twenty-five members shall be entitled to send one delegate in  
533 addition to its president and vice-president.  
534

535 **#Section 2.** To be accredited, a delegate of any local PTA shall have been a member in good  
536 standing of such local PTA for a period of at least thirty (30) days preceding the date of his/her  
537 election as such delegate; provided, however, that this provision shall not apply to local PTA  
538 organized less than twelve (12) months prior to the date of the State Convention.  
539

540 **Section 3.** Delegates and their alternates shall be chosen by majority vote at a general  
541 meeting in March.  
542

543  
544  
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548

549 4/30/73

550  
551 Revised:  
552

553 5/29/08 – Art. XI, Sec 2 To reflect committee changes. Voted 5/29/08 to approve pending  
554 State approval.

555 5/18/06 – To bring into alignment with the National Model PTA Council Bylaws, Updated Oct. 8,  
556 1999 along with further instruction from CT PTA, dated 5/18/06. Voted 5/04/06 to approve  
557 pending State approval.

558 9/5/00 - To include amendments adopted at the 5/6/00 CT PTA Convention and at the National  
559 PTA 2000 Convention.

560 10/6/99 – To include amendments adopted at the 5/6/99 meeting of the Wilton PTA Council as  
561 well as amendments adopted at the 1998 and 1999 National PTA Conventions.

562 9/77,3/79,3/81,6/85,5/88,4/94, 5/7/98  
563

564 Adopted April 16, 1998; Revised April 20,2000 to include amendments adopted at the 1998 and  
565 1999 National PTA Conventions; Revised May 15, 2003 to include amendments to the  
566 Connecticut PTA Bylaws through April 25, 2003.